|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Lot No. |  | Lot Details: |  | Lot Size/Qty: |  | Date: |  |

| **Item**  **No.** | **Task/Activity Description** | | | **Inspection/Test** | | | | | | **HP/ WP/ AP/IP/ TP/ SCP** | **Responsibility** | **Comments** | **Checked by:** | |  | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Frequency** | **Acceptance Criteria** | | **Reference Documents** | **Inspection /Test Method** | **Conformance Record** | **Client** | **Fulton Hogan** | **Date** | |
| **1.** | **Design and Submissions** | | | | | |  |  |  |  |  |  |  |  |  | |
| 1.1 | Check for correct documentation | | | Before commencement of activity | Check correct documentation is being utilized (latest drawing revision) and IFC/ Proof Engineering | | Drawings | Current revision of drawing | Current revision of drawing | \*HP | Fulton Hogan |  |  |  |  | |
| 1.3 | Approval of construction material | | | No less than 4 weeks prior to  commencement of activity | Proposed materials and specifications approved by DPT | | N/A | Approval | VicRoads letter of approval | \*HP | Fulton Hogan / VicRoads Superintendent |  |  |  |  | |
| 1.4 | Ensure Safety, Traffic, Quality & Environmental management measures are in place | | | Prior to commencement of activity. | Safety plan, traffic management plan and environmental management plan | | PSP, TMP | Ensure all measures in place as per plan | Inspection | HP\* | Fulton Hogan |  |  |  |  | |
| 1.5 | Working Pad Assessment | | | Prior to commencement | Constructed as per Design | | N/A | Witness | This ITP signed off | HP\* | Fulton Hogan / PSM Geotechnical |  |  |  |  | |
| **2.** | **Sleeper Install** | | | | | |  |  |  |  |  |  |  |  |  | |
| 2.1 | Survey & Set out | | | Prior to commencement | Survey and confirm the position of the Sleeper wall to be constructed | | Drawings | Survey | This ITP signed off | IP | Fulton Hogan |  |  |  |  | |
| 2.2 | Construct Pile | | | Prior to installing sleepers | Ensure the pile is built to manufactures specification for Sleepers  Ensure the pile is level and smooth to allow proper placement of sleepers | | Drawings | Verify | This ITP signed off | HP | Fulton Hogan |  |  |  |  | |
| 2.3 | Drainage | | | Prior to installing blocks | Install the agricultural pipe on the footing as per manufacture specification | | Drawings | Inspection | This ITP signed off | IP | Fulton Hogan |  |  |  |  | |
| 2.4 | DTP Inspection of Sleeper and EPS installation | | | First layer of Sleeper install | Inspected onsite by DTP geotechnical | | N/A | Inspection | This ITP signed off | IP | VicRoads /  Fulton Hogan |  |  |  |  | |
| 2.5 | Placing Sleepers | | | Each layer of Sleeper | Place the first course of Sleepers.  Ensure each block unit is in full contact with the footing and adjacent blocks and the remainder of the sleepers to the design specification | | Drawings | Inspection | This ITP signed off | IP | Fulton Hogan |  |  |  |  | |
| 2.6 | Installation of Coredrain | | | Prior to EPS  backfill | Ensure the Coredrain is installed to the manufacturers specification and the design specification | | Installation guide  Drawings | Inspection | This ITP signed off | IP | Fulton Hogan |  |  |  |  | |
| 3.2 | Installing EPS backfill | | | Each Layer of EPS | Ensure EPS is installed as per manufacturer guidelines Each block is fitted without gaps and are laid in a brick pattern  Ensure Geofabric is installed in accordance with drawings | | Installation guide  Drawings | Inspection | This ITP signed off | IP | Fulton Hogan |  |  |  |  | |
| 3.3 |  | | |  |  | |  |  |  |  |  |  |  |  |  | |
| 3.4 |  | | |  |  | |  |  |  |  |  |  |  |  |  | |
| 3.5 |  | | |  |  | |  |  |  |  |  |  |  |  |  | |
|  |  | | |  |  | |  |  |  |  |  |  |  |  |  | |
| **LEGEND:** | | HP  HP\*  WP  AP  IP  TP  SCP | HOLD POINT  FULTON HOGAN INTERNAL HOLD POINT  WITNESS POINT  APPROVAL POINT  INSPECTION POINT  TEST POINT  SURVEY CONFORMANCE POINT | | |
| **FINAL INSPECTION:** | | | This is to verify that the final inspection has been carried out in accordance with the Fulton Hogan’s Quality Procedures and Project Quality Strategy and the product is hereby certified to conform with the contract specifications:   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Print Name: |  |  | Position: |  | | Signature: |  |  | Date: |  | | | | | | | | | | | | | |